

CAITLIN GLEASON



EDUCATION

COLUMBIA COLLEGE CHICAGO
Double-Major BA: Graphic Design
and Art History
Graduated December 2015
GPA: 3.936

CONTACT

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NOTABLE SKILLS

GRAPHIC DESIGN

Illustrator, Photoshop, Indesign,
branding, print and web design



FRONT-END DEVELOPMENT

HTML, CSS, JQuery, Javascript,
Dreamweaver, responsive design



CUSTOM FRAMING

Designing, sales, assembling,
sew mounts, light repairs



WRITING

Academic, commercial,
social media



WORK EXPERIENCE

FOREVER BRANDS

Position: Graphic Design/Web Development Intern
Employed: May 2015-Dec 2015

In my first professional design experience I worked on assorted brand maintenance projects and developed several websites with various implementations of front-end development.

ERIE ART MUSEUM

Position: Museum Studies Intern
Employed: Summer 2014

In this summer internship I developed skills in public speaking, research, and writing through the lens of museum studies and exhibition preparation.

FRAME SHOP OF HENRIETTA

Position: Framer
Employed: Feb 2017-June 2017

In this local frame shop I gained experience in customer-oriented environment working with repeat customers. My duties included sales, assembly and sew mounting.

MICHAEL'S ARTS AND CRAFTS

Position: Framer
Employed: May 2014-Dec. 2015, Dec. 2016-May 2017

In this fast-paced work environment I excelled at consulting with clients to meet their needs and worked on schedule to deliver their orders on time. I also pushed myself to maintain an average sale above the company standard.

ARTIST AND CRAFTSMAN SUPPLY

Position: Clerk
Employed: Jun. 2016-Oct. 2016

At this professional artist supply store I received deliveries, stocked products, cashiered, assisted customers with finding and selecting the proper tools for their project, and worked on general maintenance.